

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting Wednesday 3rd May at 7.30pm.

PC MEMBERS

Chairman	Mr. R. Peirce
Vice Chair	Mr. K. Davies
	Mr. R. Fletcher
	Miss H. Booker

Parish Clerk	Ms J. Welham
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1. To receive apologies for absence.

Mr. C. Downes. Mrs L. Bible. Miss A. Mack

2. To receive Declarations of Interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

None.

4. To approve Minutes of the Parish Council Meeting 19th April 2023 .

Approved as a True Record.

5. Matters arising from those Minutes not on the agenda elsewhere.

Chairman updated on meeting held with Blandy & Blandy regarding the Instavolt Lease for Charging point. Good progress was made, further updates when Blandy and Blandy finalise matters.

6. Planning Applications to consider all applications received from SODC and any other applications submitted and published by SODC between the circulation of this agenda and the meeting.

P23/S1359/FUL Demolition of existing dwelling, proposed replacement single dwelling. Conversion and extension of outbuilding to form annex. Detached car port. Landscaping. Field Cottage Tidmore Lane Woodcote Reading RG8 0PH.

WPC No objections, subject to the same conditions put on **P22/S3839/HH**. Specifically referring to the applied to the annex – noted below for ease.

“The annex hereby permitted shall not be occupied at any time other than for purposes ancillary to the residential use of the dwelling known as Field Cottage. Reason: As the separate occupation of the accommodation would represent an undesirable sub-division of the property, contrary to the spatial strategy of the Development Plan, in accordance with Policies DES1, DES2 and H1 of the South Oxfordshire Local Plan 2035.”

P23/S0558/FUL APPLICATION WITHDRAWN Land between 14 & 14A Bridle Path Woodcote RG8 0SE Proposal : Erection of a chalet style 2 bedroom bungalow with associated parking and amenity areas.

6.1 Applications Granted by SODC

None

6.2 Applications Refused by SODC

None

6.3 Other Planning Matters

Planning application **P23/S1007/FUL** 1) Construction of an all-weather pitch (AWP) with sports lighting and all associated works; and 2) Construction of four padel tennis courts with sports lighting and all associated works. The Oratory School The Oratory Drive Woodcote RG8 0PJ, discussed at the meeting 19th April WPC objected.

The reply had been circulated for agreement, all agreed, Clerk to send to SODC Planning.

Details at www.southoxon.gov.uk/planning

7. Finance

Payments between 29th April – 5th May 2023

Date Paid	Payee Name	Reference	Paid	Transaction Detail
04/05/2023	Rialtas Business Solutions Ltd	BACS	194.60	Annual sftwr Supp & Mnt licens WPC
04/05/23	Rialtas Business Solutions Ltd	BACS	140.09	Annual sftwr Supp & Mnt licens Allotmnts
04/05/2023	Higgs Printing	BACS	84.00	Ant Idling Banner
04/05/2023	Sheild Maintenance ltd	BACS	83.20	Dog wasre bins
04/05/2023	Redlynch Leisure Installation	BACS	4,088.40	Swings set Folly Field
04/05/2023	Glanville Consultants Ltd	BACS	3,000.00	Zebra X prelim design
04/05/2023	Westcotec Ltd	BACS	4,104.00	Speed indicator sign
			11,694.29	

APPROVED

Noted no receipts

7.1 Quotations/Grants received for review/approval

Higgs Printers Correx board signs. £160.00 + Vat 20 boards

Alum Signs Two signs for Village Hall. £265.00 2 signs

J.Roxborough Fitment of new waste bin VG. £100.00

All quotations approved.

8. Internal Audit – Review report.

Report circulated prior to the meeting, no major comments, some recommendations regarding financial control checks, reserve policy advised should be put in place, continued training for Clerk and Councillors. Also recommended that WPC review their 2 meetings a month, which is unusual for most parish councils.

Recommendations noted and actions will be taken.

9. Annual Accounts FY2022/23 – review Accounts & Agar and sign off for external audit.

Clerk presented the Annual Accounts for signature by herself and the Chairman, figures all agreed, signatures made and dated.

Clerk presented the Annual Governance and Accountability Return (AGAR) for scrutiny and signing by Clerk and Chairman. The Internal Auditor had signed the relevant page, all agreed, signatures made and dated.

10. Second Defibrillator for Village – review proposal.

Clerk had obtained details and prices from Community Heartbeat Trust where WPC sourced the first defibrillator. Costs had increased. Clerk advised that a conversation with Doctor at the surgery had been interesting as the feedback was the likelihood of someone calling 999 to get code to then open the cabinet to access the defib unit and use in time was highly unlikely.

WPC felt that this feedback was pertinent to making any commitment to a 2nd unit, Clerk to speak to Community Heartbeat Trust in this regard and report back.

11. Memorial bench Village Green - review location.

Item deferred to future meeting.

12. Project Reports Councillors updates, reviews & actions on various projects.

Village Hall Refurbishment

Cllr Davies gave update regarding Village Hall Flat Roof. He had contacted several roofing companies to get information and pricing for various types of flat roof replacement. Several materials on offer, rubber, metal. Felt unlikely to be replaced but quotation or estimate of cost needed for comparison.

If the metal option is considered this will mean beams and support, an architect is likely to be required.

Further updates when all information is received.

13. Matters for Next Agenda/s Opportunity for Members to raise matters which require attention & discussion for future agendas. Proposal of Motion Forms can be received by the Clerk in accordance with Standing Order 9b.

Memorial Bench on VG – review positioning.

14. Correspondence – to consider & review any received.

Email from Woodcote Correspondent to the Clerk. Chairman took action to discuss with Sam Peates.

15. To note date of the next meeting: Wednesday 17th May 2023 Annual Parish Council mtg.

Meeting finished at 20.55 Signed..... Date.....